

DACC Board Meeting Minutes						
11.30.16				7:30 a.m.		DACC Conference Room
Meeting called by	Chairman, Hugh Hollar					
Type of meeting	Board Meeting					
Facilitator	Chairman, Hugh Hollar					
Note taker	Ashley Haines					
Adjourned	9:23 a.m.					
Board Attendance	Mark Wills	Y	Rick Evans	Y	Phil Gaffney	Y
	Hugh Hollar	Y	Jean Garniewicz	Y	Stan Shepherd	Y
	Mike Holliman	Y	Eric McIntyre	Y		
Staff/Guests	Robbie Bennett, Ashley Swain, Ashley Haines, Chris Driver, Doug Duncan (CCBOC), Tom Clark (CSRA Alliance for Ft Gordon), Tammy Shepherd (CC Chamber), Matt Forshee (Georgia Power).					
Meeting Agenda						
>1 Minute(s)	Chairman, Hugh Hollar					
Discussion	Agenda of November 2016 meeting approved. Motion: Phil Gaffney, Second: Jean Garniewicz. Motion carries unanimously. (8-0)					
Conclusions	None					
Action Items				Person Responsible		Deadline
None				N/A		N/A
Minutes of Previous Meeting						
1 Minute(s)	Chairman, Hugh Hollar					
Discussion	Minutes of October 2016 meeting were approved with no amendments. Motion: Phil Gaffney, Second: Jean Garniewicz. Motion carries unanimously. (8-0)					
Conclusions	None					
Action Items				Person Responsible		Deadline
None				N/A		N/A
DACC Financial Report						
5 Minute(s)	Rick Evans					
Discussion	Rick presented the Financials from September 2016 & October 2016. From Statement of Net Assets – September 31, 2016, Current Assets are \$1,015,790.56, and Total Liabilities of \$2,241.49 for a balance in Total Liabilities & Net Assets of \$1,015,790.56. From Budget vs. Actual - September 31, 2016 - Revenue has 80% remaining; Expenses has 84% remaining. From Statement of Net Assets – October 31, 2016, Current Assets are \$1,063,838.69, and Total Liabilities of \$4,537.04 for a balance in Total Liabilities & Net Assets of \$1,063,838.69. From Budget vs. Actual - October 31, 2016 - Revenue has 59% remaining; Expenses has 76% remaining. Year to date, the revenue is higher than budgeted and expenses are lower than budgeted.					

Conclusions	Financial Reports from September 2016 & October 2016 were approved. Motion: Mark Wills; Second: Mike Holliman. Motion carries unanimously. (8-0)		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Chairman's Report			
1 Minute(s)	Hugh Hollar		
Discussion	Hugh Hollar yielded his time to Robbie Bennett for the Executive Directors Report.		
Conclusions	None		
Action Items		Person(s) Responsible	Deadline
None		N/A	N/A
DACC Committee Reports			
5 minute(s)			
Discussion	Existing Business & Workforce Development Committee - Phil Gaffney reported on the last meeting held November 4, 2016. The committee discussed the November 17th Awards Breakfast and Strategic Plan unveiling. The event was well attended and covered by the media. Phil thanked Tammy Shepherd for canceling her monthly Chamber board meeting so it did not conflict with the breakfast.		
	Property Development Committee - Stan Shepherd reported on the last meeting held November 4, 2016. The committee did not have a quorum on that date but held a meeting for information purposes. The committee discussed the signage request on Horizon South parkway related to the new development. No action was taken. Also, the committee discussed the covenants for Horizon South Property Owners. The covenants are not currently being enforced well and the property owners association needs to be formed. The committee also discussed the Plaza and hotel projects.		
Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Economic Development Update			
2 Minute(s)	Robbie Bennett		
Discussion	Robbie updated the board on the current and upcoming events, projects and announcements. During the past month, Robbie attended Economix in Atlanta and the Home2Suites Grand Opening. The Awards Breakfast held 11/17/16 was very well attended (approx 130). Scott Johnson and Robbie Bennett are scheduled to be presenters at the upcoming Chamber Executive Leadership Luncheon today, 11/30/16. The Columbia County Fire Department received an ISO rating of 1. This is a great achievement.		
Conclusions		None	
Action Items		Person Responsible	Deadline
None		N/A	N/A

Old Business		
8 Minute(s)	Hugh Hollar	
Discussion	Strategic Plan - The Board was given a handout of the full strategic plan and competitive strategies report. It is a positive, long term and aggressive plan. The executive committee will meet in December to set priorities and will then present to the Board at the December meeting. After prioritizing, the Board would like the CC Board of Commissioners to adopt the plan. Stan Shepherd suggested when the Exec Committee meets to assign tasks to committees to help with implementation. The board asked questions about some of the data. Robbie explained the workforce loss to outlying counties each day. The full plan has the data layed out comapring to benchmark counties.	
Conclusions	A motion was made to adopt the Strategic Plan as presented. Motion: Jean Garniewicz; Second: Mike Holliman. Motion carries unanimously (8-0).	
Action Items	Person Responsible	Deadline
Executive Committee to meet and set priorities	Robbie Bennett	December Executive Mtg
New Business		
8 minute(s)	Robbie Bennett	
Discussion	Film Memorandum of Understanding - The MOU between the Development Authority, Convention & Visitors Bureau and the County needs to be renewed. Robbie recommended the following changes: Previously in the MOU, positions were identified by name. This needs to be changed to position. Also the position Project Director should be changed to Film Commissioner and Project Manager should be changed to Film Liason. If approved, the MOU will be renewed at the December Board of Commissioner meeting.	
Conclusions	Motion to adopt the changes recommended and renew the Memorandum of Understanding for Film Columbia County. Motion: Stan Shepherd; Second: Jean Garniewicz. Motion carries unanimously (8-0).	
Action Items	Person Responsible	Deadline
None		
Calendar of Events		
1 minute(s)	Robbie Bennett	
Discussion	The 2017 updated calendar of events/meetings will be provided at the December Board meeting. The Executive Committee will meet December13, 2016. The Business Recruitment and Incentives Program Committee will meet December 14, 2016. The Board will meet December 19, 2016.	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Closed Session		
1 hour, 5 minute(s)		
Discussion	Motion to go into Executive Closed Session. Motion: Jean Garniewicz; Second: Mike Holliman. Motion carries unanimously (8-0). The Board discussed 3 personnel matters and 2 property (real estate) matters. Motion to come out of Executive Closed Session. Motion: Mark Wills; Second: Jean Garniewicz. Motion carries unanimously (8-0).	

Conclusions	Motion to accept and approve new contract for all DACC employees; accept and approve cost of living adjustment in the amount of 2% of employee salary for all DACC employees; and accept and approve merit bonus for the two eligible DACC employees. Motion: Mark Wills; Second: Jean Garniewicz. Motion carries unanimously (8-0). Motion to deed the property held by the DACC for hotel development at the Gateway area of Grovetown to Columbia County. Motion: Jean Garniewicz; Second: Eric McIntyre. Motion carries unanimously (8-0).		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	

Public Comments		
7 Minute(s)		
Discussion	Doug Duncan with the Board of Commissioners gave the following comments: The General Obligation bond passed on election day. Project dates vary from immediate start to completion date of 2018. There are several transportation quick fixes scheduled. There are still several legal actions pending on the hospital at Gateway in Grovetown. Once those legal actions are resolved, the county hopes to purchase the land for the hospital and make an announcement regarding the path forward.	
	Tom Clark with the CSRA Regional Alliance for Ft Gordon gave the following comments: The Solar Array had a ribbon cutting and the ARCyber Headquarters held a groundbreaking. The Gordon Club is closing so a new location is needed for the Hiring Our Heros event. In the coming years, 1 -2 billion dollars is being invested at Fort Gordon. Several buildings are closing/rebuilding to create a campus environment. We are fortunate this investment is happening here.	
	Tammy Shepherd with the Columbia County Chamber of Commerce gave the following comments: The Executive Luncheon will be held today, November 30th at the Savannah Rapids Pavilion. Robbie Bennett and Scott Johnson are the speakers. The topic is "Columbia County, Our Path Forward." Robbie Bennett was the chair for Leadership Columbia County's Business & Industry Day. The LCC class toured John Deere and Bennett Warehouse as well as an extensive bus tour of the county. The LCC Class project this year is "Show You Care, Give A Pair." The class is collecting socks and underwear for children in the Columbia County school system. Items can be donated at the Chamber office or at the Chamber After Hours event on December 12. Also, Greater Augusta Day at the Capitol will be February 1, 2017. The cost is \$350/individual. There is limited space available.	
	Andrew Strickland with Columbia County Planning Department gave the following comments: The passing of the GO Bond means a lot of projects for planning. The Board of Commissioners will prioritize projects. The Plaza designfinalization will probably be first since the site has already begun preparation. The sign ordinance changes will be presented to the Board of Commissioners next week.	
	Matt Forshee with Georgia Power gave the following comments: Matt congratulated the DACC and staff on a successful breakfast event and the strategic plan itself. When he was ED previously, he took his board on a bus tour of Williamson County and it was very beneficial. He said this was a good benchmark county. The Georgia Power economic development office in Atlanta is temporarily closing for a remodel. The office hopes to be open again in March 2017 with new technology improvements.	
Conclusion	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Adjournment	9:23 A.M.	
Next meeting: December 19, 2016	DACC Conference Room	All