

DACC Board Meeting Minutes						
02.22.16		4:31 a.m.			DACC Conference Room	
Meeting called by	Chairman, Hugh Hollar					
Type of meeting	Board Meeting					
Facilitator	Chairman, Hugh Hollar					
Note taker	Ashley Swain					
Adjourned	6:30 p.m.					
Board Attendance	Mark Wills Hugh Hollar Mike Holliman	<div>Y</div> <div>Y</div> <div>Y</div>	Rick Evans Jean Garniewicz Eric McIntyre	<div>Y</div> <div>Y</div> <div>Y</div>	Phil Gaffney Stan Shepherd	<div>Y</div> <div>Y</div> <div></div>
Staff/Guests	Robbie Bennett, Ashley Swain, Chris Driver, Mike Rorick					
Meeting Agenda						
1 minute(s)						
Discussion	None					
Conclusions	Agenda of February meeting approved. Motion: Phil Gaffney /Second: Mark Wills. Motion carries unanimously.					
Action Items				Person Responsible	Deadline	
None				N/A	N/A	
Minutes of Previous Meeting						
1 minute(s)						
Discussion	None					
Conclusions	Minutes of January meeting were approved. Motion: Phil Gaffney /Second: Mark Wills. Motion carries unanimously.					
Action Items				Person Responsible	Deadline	
None				N/A	N/A	
DACC Financial Report						
1 Minute(s)						
Discussion	From Statement of Net Assets – December 31, 2015, Current Assets are \$1,056,168.54, and Total Liabilities of \$2,012.10 for a balance in Total Liabilities & Net Assets of \$1,056,168.54					
Conclusions	Financial Reports from December were approved. Motion: Mark Wills/ Second Eric McIntyre. Motion carries unanimously.					
Action Items				Person Responsible	Deadline	

None		N/A	N/A
Chairman's Report			
5 Minute(s)	Hugh Hollar		
Discussion	Chairman Hollar presented his committee chair assignments: Property Committee – Stan Shepherd; Existing Business and Workforce Development Committee – Mike Holliman & Phil Gaffney; Business Recruitment and Incentives Committee – Eric McIntyre		
Conclusions	None		
Action Items		Person(s) Responsible	Deadline
None		N/A	N/A
DACC Committee Reports			
14 minute(s)			
Discussion	<p>Business Recruitment- Eric McIntyre reported that the Business Recruitment Committee discussed Masters planning and received an update on Film Columbia County.</p> <p>Existing Business- Phil Gaffney reported that the Existing Business committee received a report on the job fair for Quad Graphics employees and they discussed continued support for them through a Virtual Job Fair on the DACC website.</p>		
Conclusions	A motion was made in the form of a recommendation from the Existing Business Committee to approve the quote from our website developers for adding a Virtual Job Fair page to the DACC website in the amount of \$1,500.00. Second: Rick Evans. Motion carries unanimously.		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Economic Development Update			
1 Minute(s)	Robbie Bennett		
Discussion	Robbie Bennett reported that travel season and masters planning were in full swing.		
Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Old Business			
9 Minute(s)	Robbie Bennett		
Discussion	<p>a.)SIG Group- A revote to select the SIG Group was needed since we did not have a quorum after Rick Evans left and Mark Wills recusing himself.</p> <p>b.)Hoback IRB Amendment- An easement was not included in the original documents so an amendment needed to be made to include a small parcel of land.</p>		

Conclusions	<p>The following motion was made: The Selection Committee unanimously recommends the selection of SIG Group as the hotel developer for a 150 room hotel adjacent to the Columbia County Exhibition Center, contingent on final negotiation by the selection committee to be approved by the DACC Board. Phil Gaffney seconded the motion. Vote: (7) in favor; (0) against; (1) abstain. Mark Wills abstained.</p> <p>The board approved the modification of the original leaseback agreement with Hoback Investment to include an additional 0.708 acres or less. Motion: Mike Holliman/Second: Mark Wills. Motion carries unanimously.</p>		
Action Items		Person Responsible	Deadline
None		N/A	N/A
New Business			
21 minute(s)	Robbie Bennett		
Discussion	<p>a.) Budget 2016/2017- Robbie presented a proposed budget for year 2016/2017. Most of the discussion was on the increase to allow up to two new staff members.</p> <p>b.) Pictures- Robbie showed the board pictures he had commissioned of the Columbia County Courthouse and asked about giving them to the commissioners. The board suggested giving one of them for the County's Charity Gala silent auction.</p>		
Conclusions	The board approved the proposed budget for submission along with job description for the potential new positions. Motion: Jean Garniewicz /Second: Rick Evans. Motion carries unanimously.		
Action Items		Person Responsible	Deadline
Prepare job descriptions for requested new positions.		Robbie Bennett	Before presenting to BOC
Calendar of Events			
1 minute(s)	Hugh Hollar		
Discussion	Will have one prepared by the next meeting.		
Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Public Comment			
3 minute(s)			
Discussion	<p>Stan Shepherd- Stan mentioned for the alliance in Thom's absence that they are working with a consultant for the future vision of the organization. Most changes will be in staffing.</p> <p>Ashley Swain- Tammy Shepherd asked Ashley to mention her to the board that there were still seats available for the Chamber's bus trip to Atlanta.</p>		

Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Closed Session			
30 Minute(s)	Motion to go into Executive Session to discuss one real estate matter by Phil Gaffney/ Second: Jean Garniewicz. Motion carries unanimously.		
Discussion	One Real estate Matter was discussed. No action was taken. Motion to return to regular session made by Jean Garniewicz / Second: Rick Evans. Motion carries unanimously.		
Conclusion	<p>Upon returning from Closed Session the following motions were made:</p> <ol style="list-style-type: none"> 1. Approved Intergovernmental Agreement between Columbia County Board of Commissioners and the Development Authority of Columbia County for the development of a town center in Evans, Ga. Motion: Eric McIntyre/Second: Jean Garniewicz. Motion carries unanimously. 2. Approved the selection of Meybohm as the developer for Phase I of the new Towne Center development pending final contract approval to be negotiated by the Chairman and Executive Director of the Development Authority of Columbia County with final approval by the full board. Motion: Eric McIntyre/Second: Jean Garniewicz. Motion carries unanimously. 		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Adjournment		6:30 P.M.	
Next meeting: March 23, 2016		DACC Conference Room	All