



**DEVELOPMENT AUTHORITY OF COLUMBIA COUNTY**

*Executive Committee Meeting*

*Minutes – December 1<sup>st</sup>, 2014*

- I. Call to Order & Welcome  
Chairman Duncan welcomed the group and opened the meeting at 7:35 am.
- II. Reading and Approval of Agenda  
Motion made by Duncan, Second by Wills – Motion Passes
- III. Approval of Minutes  
None
- IV. Old Business  
None
- V. New Business
  - a. 2014/2015 Budget Review

**Technology Upgrades:**

The committee discussed the technology needs of the Development Authority for FY 14/15. During this discussion, Bennett presented the technology changes needed in order to run the new GIS platform and Adobe Cloud software. Current systems do not allow for the latter programs to run; the recommendation includes upgrading the workstations and adding two Surface-Pro 3 and accessories.

Bennett stated that he has been in contact with Glenn Kennedy, Deputy County Administrator, Columbia County, in regards to the county funding the technology and/or adding the Development Authority to their three-year county technology life cycle management program; he (Bennett) is currently determining whether or not the Development Authority will be allowed on the rotation.

Depending on the latter outcome, Bennett stated that the Development Authority has funds available to cover the costs. It was concluded that we would wait for the outcome of discussions with Kennedy, with the end goal being to pre-fund all technology needs and attempt to get on the next rotation cycle with the county.



### **Budget Changes:**

(a) Bennett recommended changing the Business Recruitment, Marketing, Research, and Existing Industry categories by removing all subcategories for each and operating as a whole category; this will provide more flexibility.

(b) Bennett recommended reappropriating unused marketing funds for next year; all members approved to this change with the exception that future purchasing is pre-approved and the change is properly documented.

### **Updating Personnel Contract:**

The county is transitioning over to a 2-year contract for some county employees. The county contracts are going through a committee meeting in December for approval by BOC Dec 16<sup>th</sup>. Motion made by Wills to enter closed sessions and was second by Evans.

#### VI. Closed Session

During Closed Session, the committee discussed the contracts of Benton and Bennett. No decisions were made during closed session.

After existing close session, the committee recommended that Benton's contract be submitted with no changes, and the Bennett's be submitted for approval with a 3% increase. Motion made by Wills and second by Evans. Motion passed 3-0.

#### VII. Adjournment