



DACC Board Meeting Minutes			
03.23.16		7:31 a.m.	
		DACC Conference Room	
Meeting called by	Chairman, Hugh Hollar		
Type of meeting	Board Meeting		
Facilitator	Chairman, Hugh Hollar		
Note taker	Ashley Swain		
Adjourned	9:30 a.m.		
Board Attendance	Mark Wills <input type="checkbox"/> Y Hugh Hollar <input type="checkbox"/> Y Mike Holliman <input type="checkbox"/> N	Rick Evans <input type="checkbox"/> Y Jean Garniewicz <input type="checkbox"/> Y Eric McIntyre <input type="checkbox"/> Y	Phil Gaffney <input type="checkbox"/> Y Stan Shepherd <input type="checkbox"/> Y <input type="checkbox"/>
Staff/Guests	Robbie Bennett, Ashley Swain, Chris Driver, Thom Tuckey, Mike Rorick, Gary Richardson, Ron Cross, Andrew Strickland		
Meeting Agenda			
1 minute(s)			
Discussion	None		
Conclusions	Agenda of February meeting approved. Motion: Phil Gaffney / Second: Eric McIntyre. Motion carries unanimously.		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
Minutes of Previous Meeting			
1 minute(s)			
Discussion	None		
Conclusions	Minutes of January meeting were approved. Motion: Phil Gaffney / Second: Eric McIntyre. Motion carries unanimously.		
Action Items	Person Responsible	Deadline	
None	N/A	N/A	
DACC Financial Report			
5 Minute(s)			
Discussion	From Statement of Net Assets - January 31, 2016, Current Assets are \$1,047,665.60 for a balance in Total Liabilities & Net Assets of \$1,047,665.60 From Statement of Net Assets - February 29, 2016, Current Assets are \$1,045,279.31, and Total Liabilities of \$6,495.35 for a balance in Total Liabilities & Net Assets of \$1,045,279.31		
Conclusions	Financial Reports from January and February were approved. Motion: Stan Shepherd/ Second Jean Garniewicz. Motion carries unanimously.		

Action Items		Person Responsible	Deadline
None		N/A	N/A
Chairman's Report			
5 Minute(s)	Hugh Hollar		
Discussion	Chairman Hollar reported that the SRS CRO Workforce Summit was successful. He stated that Robbie Represented the Development Authority well on his panel.		
Conclusions	None		
Action Items		Person(s) Responsible	Deadline
None		N/A	N/A
DACC Committee Reports			
0 minute(s)			
Discussion	None		
Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Economic Development Update			
2 Minute(s)	Robbie Bennett		
Discussion	Robbie Bennett stated that it was his three year anniversary and he gave an update as to what the Development Authority has accomplished in those three years.		
Conclusions	None		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Old Business			
4 Minute(s)	Robbie Bennett		
Discussion	a.) Budget- Robbie was informed by Scott Johnson that the Development Authority budget will not be increasing for the upcoming year. He is supportive of us hiring more staff if we can find funding. Robbie presented an amended budget utilizing \$40,000 from the SRS CRO Fund to hire a 30 hour a week Executive Assistant. Staff will continue to for other funding opportunities.		
Conclusions	The 2016/2017 budget was approved as presented. Motion: Jean Garniewicz /Second: Mark Wills. Motion carries unanimously.		
Action Items		Person Responsible	Deadline
None		N/A	N/A
New Business			

23 minute(s)	Robbie Bennett	
Discussion	<p>a.) By-Laws- Chris Driver reported that as he started to look into the by-laws he found that by Georgia law a quorum for a development authority had to be a majority of appointed members. His revisions allowed for current chair to run meeting until a new one is appointed. He also modeled the voting procedures after the county's and added language to the safe harbor and conflict of interest sections.</p> <p>b.) Economic Development Strategic Plan- Robbie gave an update on the Strategic plan and that the RPF has gone out and we have received eight responses. He had narrowed them down to four for interviews and would like to approve a contract at the April meeting. The process should take 4-7 months.</p> <p>c.) Masters- Robbie gave an update on Masters stating that all of our days were almost booked. Our guest include, site selection consultants, film industry people, the DCA commissioner, state project managers, retail broker and existing industry.</p> <p>d.) Check Signatures- Robbie would like to add all of the executive committee members to the check signature card.</p>	
Conclusions	The board approved adding the entire executive board to the check signature card for this year. Motion: Jean Garniewicz /Second: Eric McIntyre. Motion carries unanimously.	
Action Items	Person Responsible	Deadline
Calendar of Events		
1 minute(s)	Hugh Hollar	
Discussion	A calendar of events was presented for the next three months.	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Public Comment		
3 minute(s)		
Discussion	<p>Ron Cross- Chairman Cross thanked the board for helping on recent projects. He gave an updated on the interchange at Louisville Road. He also mentioned that he budget was tight because sales tax is not up like projected. So the tax digest is only up 1-2%.</p> <p>Gary Richardson- Commissioner Richardson thanked the development authority for doing the study and tying it in with comprehensive plan.</p> <p>Thom Tuckey- Mr. Tuckey gave an update on the new gate at Fort Gordon. He also stated that the Fort had 1.6 billion dollars in construction slated over the next several years.</p> <p>Andrew Strickland- Mr. Strickland updated the board stating that the comprehensive plan has been adopted.</p>	
Conclusions	None	

Action Items		Person Responsible	Deadline
None		N/A	N/A
Closed Session			
53 Minute(s)	Motion to go into Executive Session to discuss two real estate matters by Jean Garniewicz/ Second: Eric McIntyre. Motion carries unanimously.		
Discussion	Two real estate matters were discussed. No action was taken. Motion to return to regular session made by Jean Garniewicz / Second: Rick Evans. Motion carries unanimously.		
Conclusion	<p>Upon returning from Closed Session the following motions were made:</p> <ol style="list-style-type: none"> 1. Approved the presented Purchase and Sale Agreement between Development Authority of Columbia County and Meybohm Realtors. Motion: Jean Ganiewicz/Second: Rick Evans. Motion carries unanimously. 2. Approved the Option to Purchase Real Estate with a provision we change 6 month non-refundable deposit. Motion: Jean Garniewicz/Second: Stan Shephard. Motion carries unanimously. 3. Approved the presented Marketing Agreement with Meybohm. Motion: Jean Garniewicz/Second: Eric McIntyre. Motion carries unanimously. 		
Action Items		Person Responsible	Deadline
None		N/A	N/A
Adjournment		9:30 A.M.	
Next meeting: April 27, 2016		DACC Conference Room	All

CLOSED MEETING AFFIDAVIT

STATE OF GEORGIA
COUNTY OF COLUMBIA

Hugh Holler, Chairman/Presiding Officer of the Columbia County Development Authority (Committee/Board Name), being duly sworn, states under oath that the following is true and accurate to the best of his/her knowledge and belief.

- 1. The Columbia County Development Authority (Committee/Board Name) met in a duly advertised meeting on March 23, 2016.
2. During such meeting, the Board voted to go into closed session.
3. The executive session was called to order at 8:35 a.m./p.m.
4. The subject matter of the closed portion of the meeting was devoted to the following matter(s) within the exceptions provided in the Open Meetings Law:

Consultation with the County Attorney or other legal counsel to discuss pending or potential litigation, settlement, claims, administrative proceedings, or other judicial actions brought or to be brought by or against the County or any officer or employee or in which the County or any officer or employee may be directly involved as provided in O.C.G.A. § 50-14-2(1).

Discussion of tax matters made confidential by state law as provided by O.C.G.A. § 50-14-(2) and (insert the citation to the legal authority making the tax matter confidential):

[check] Discussion of the future purchase, disposal or lease of real estate as provided by O.C.G.A. § 50-14-3(b)(1).

Discussion or deliberation upon the appointment, employment compensation, hiring, disciplinary action or dismissal, or periodic evaluation or rating of a county officer or employee as provided in O.C.G.A. § 50-14-3(2).

Other (describe the exemption to the Open Meetings Law):

as provided in (Insert the citation to the legal authority exempting the topic)

This 23 day of March, 2016.

Hugh Holler
Chairman/Presiding Officer

Sworn to subscribed Before me this 23 day of March, 2016.

Notary Public My commission expires: 03/05/2017

