



DACC Executive Committee		
4/20/2022	7:30 a.m.	Development Authority Conference Room
Meeting called by	Chair: Rick Evans	
Type of meeting	Executive Committee Meeting	
Facilitator	Chair: Rick Evans	
Note taker	Anita Patel	
Adjourned	9:07 a.m.	
Attendees	Rick Evans, Hugh Hollar, Kerry Bridges	
Staff/Guests	Robbie Bennett	
Meeting Agenda		
1 minute	Rick Evans	
Discussion	Motion to jointly approve Agenda for the April 20, 2022 Executive Committee Meeting and to accept the Minutes from the February 16, 2022 Executive Committee Meeting. Motion: Hugh Hollar. 2nd: Kerry Bridges. Motion carries unanimously (3-0).	
Conclusions	Motion passed unanimously.	
Action Items	Person Responsible	Deadline
Update Agenda	Robbie Bennett	N/A
Minutes of Previous Meeting		
0 minute(s)	Rick Evans	
Discussion	A joint motion was made for the Agenda and Minutes (see above).	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
DACC Financial Report		
15 minutes	Rick Evans	
	Rick Evans shared the February 2022 financial report. Net assets and liabilities were \$16,977,250.45. All accounts are tracking as expected. Two items were recommended for reclassification to research - \$9,000 & \$15,000 NextSite 360 payments. The committee recommended the financial report for presentation to the board for approval	
Conclusions	The committee recommended the financial report for presentation to the board for approval.	
Action Items	Person Responsible	Deadline
N/A	N/A	N/A



Chairman's Report		
8 minutes	Rick Evans	
Discussion	Rick Evans shared provided a comments regarding the success of the Masters and thanked staff for their efforts. Rick also updated the committee that the budget request seems to be tracking as submitted. The most pertinent issue was how to replace our project manager position. The committee discussed this topic and gave guidance to the Executive Director.	
Conclusions	None	
Action Items	Person(s) Responsible	Deadline
None	N/A	N/A
Economic Development Update		
36 minutes	Robbie Bennett	
Discussion	<p>Robbie provided the following updates:</p> <ul style="list-style-type: none"> <li>- April Show case was a success. The guests came from EI, Consultants, State PMs, and existing projects. May need to consider housing options for 2023.</li> <li>- Project Activity remains strong</li> <li>- DACC will be hosting a going away celebration for Taylor Edwards</li> <li>- Recommended May 25th &amp; 26th for the Board Retreat</li> <li>- Discussed the need to have the Board consider a strategy for updating the Economic Development Strategic Plan</li> <li>- White Oak Business Park               <ul style="list-style-type: none"> <li>*Landscaping is COMPLETE</li> <li>*DACC is working with the County to develop an IGA for the County develop the infrastructure for Phase 2</li> <li>*DACC is working with the County on Wayfinding in WOBP and a Master Sign Plan</li> </ul> </li> <li>- Upcoming Schedule:               <ul style="list-style-type: none"> <li>*IAMC -May</li> <li>*GEDA Spring Conference - May (all staff)</li> <li>*RSA - June</li> <li>*Select USA - June</li> </ul> </li> </ul>	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Old Business		
0 minutes	None	
None	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A



New Business		
0 minutes	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Public Comment		
0 minute(s)	None	
Discussion	None	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Calendar of Events		
1 minute(s)	Rick Evans	
Discussion	Rick Evans shared that the next meeting on the schedule is the March 23rd DACC Board Meeting.	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	None	N/A
Closed Session		
45 minute(s)	None	
Discussion	<p>Motion to Enter Closed Session - Hugh Hollar; 2nd - Kerry Bridges (3-0)</p> <p>The committee discussed 5 property issues and 1 personnel issue. The discuss centered around land development strategies and current legal agreements. The personnel discussion was focused on hiring of a new Project Manager.</p> <p>Motion to Exit Closed Session - Kerry Bridges; 2nd Hugh Hollar (3-0)</p>	
Conclusions	No action was taken in Closed Session	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Adjournment		9:07 AM
Conclusions	Motion to adjourn: Hugh Hollar. Second: Kerry Bridges. Motion carries unanimously (3-0).	
Next meeting: May 18, 2022	Development Authority Meeting Room	