



DACC Executive Committee		
9/20/2023	7:3000 AM	Development Authority Conference Room
Meeting called by	Chair: Rick Evans	
Type of meeting	Executive Committee Meeting	
Facilitator	Chair: Rick Evans	
Note taker	Linda Peplau	
Adjourned	8:31 a.m.	
Attendees	Rick Evans, Christina Purkapile, Jean Garniewicz	
Staff/Guests	Linda Peplau, , Chris Driver	
Meeting Agenda		
1 minute	Rick Evans	
Discussion	Jean Garniewicz makes motion to jointly approve Agenda for the September 20,2023 Executive Committee Meeting. Motion to approve Agenda for September 20, 2023: Jean Garniewicz 2nd: Christina Purkapile. Motion carries unanimously (3-0)	
Conclusions	Motion passed unanimously. (3-0)	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Minutes of Previous Meeting		
3 minute(s)	Rick Evans	
Discussion	Rick Evans makes motions to make a correction on minutes from August 16, 2023, on the section of DACC Financials reports- pertaining to FY21-22 audit. The audit should have been stated as an EXTERNAL audit instead of an internal audit. . Motion to approve agenda correction for August 16,2023: Rick Evans. 2nd: Jean Garniewicz. Motion carries unanimously (3-0).	
Conclusions	Motion passed unanimously. (3-0)	
Action Items	Person Responsible	Deadline
None	N/A	N/A
DACC Financial Report		
5 minutes	Rick Evans	
Discussion	Rick Evans highlighted Page 4 of financials about the draws & stating we still have enough money to complete the road order. The discussion moved to page 3 regarding the Development column- need to contact Yellow Stone Landscaping about replacing dead trees & landscape upkeep at White Oak entrance. All discussed the Horizon South entrance and road expansion. Chris Driver will review to see if the cost to update the landscape at Horizon South's entrance is covered with the expansion or if we will have to cover the planning and cost. Motion to approve Financials: Jean Garniewicz 2nd:Christina Purkapile . Motion carries unanimously (3-0).	
Conclusions	Motion carries unanimously (3-0).	
Action Items	Person Responsible	Deadline
None	N/A	N/A



Chairman's Report		
15 minutes	Rick Evans	
Discussion	Chairman Rick Evans shared update on external audit that is required due to REBA grant & bond payments coming up in November. Conversation about future possible use of county accounting staff for easier partnering with County Financial Ledger. No decision yet. Discussion about available CRO Funds not yet applied for. The need to pull records that qualify for CRO funds in the future.	
Conclusions	None	
Action Items	Person(s) Responsible	Deadline
None	N/A	N/A
Economic Development Update		
15 minutes	Rick Evans	
Discussion	Rick Evans provided the following updates: <ul style="list-style-type: none"> - Property onsite updates related to White Oak, parcel F-1. Jean reports pipe is in without messing up curbs. - Rick Evans reported 5 projects on going. Using Robbie Bennet as a contractor for prospect letters. - Jean Garniewicz reports on hotel fall through updates. She reports public feed back on wanting a Trader Joe's and Fresh Market coming to community. - Update on partnering business that have helped us gather important data for future prospects. - Projection date for RW Allen turning over F1 parcel to owner at the end of October. 	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Calendar of Events		
1 minute(s)	Rick Evans	
Discussion	September 27- DACC Board Meeting	
Conclusions	None	
Action Items	Person Responsible	Deadline
None	None	N/A
Closed Session		
17 minute(s)	Rick Evans	
Discussion	Motion to Enter Closed Session: Rick Evans Second: Christina Purkapile. Motion carries unanimously (3-0). Motion to Exit Closed Session: Jean Garniewicz. Second: Christina Purkapile. Motion carries unanimously (3-0).	
Conclusions	3 property matters and personnel. No action taken.	
Action Items	Person Responsible	Deadline
None	N/A	N/A
Adjournment		8:31 a.m.
Conclusions	Motion to adjourn: Jean Garniewicz Second: Christina Purkapile - Motion carries unanimously (3-0).	
Next meeting: October 18, 2023		Development Authority Conference Room